



ADUR & WORTHING
COUNCILS

21 September 2021

Joint Staff Committee	
Date:	29 September 2021
Time:	6.30 pm
Venue:	The Council Chamber, Worthing Town Hall

Committee Membership:

Adur District Council: Councillors; Brian Boggis, Jim Funnell and Robina Baine

Worthing Borough Council: Councillors; Karen Harman (Chair), Daniel Humphreys and Rosey Whorlow

Agenda

Part A

1. Substitute Members

Any substitute members should declare their substitution.

2. Minutes

To approve the minutes of the Joint Staff Committee meeting held on 4 February 2021, copies of which have been previously circulated.

3. Declarations of Interest

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt, contact the Legal or Democratic Services representative for this meeting.

4. Public Question Time

So as to provide the best opportunity for the Committee to provide the public with the fullest answer, questions from the public should be submitted by midday on Monday 27 September 2021.

Questions should be submitted to Democratic Services - democratic.services@adur-worthing.gov.uk

5. Items Raised under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent.

6. Family Friendly Policies (Pages 1 - 62)

To consider the report by the Director for Digital Sustainability and Resources, attached as Item 6.

7. Blended Working Policy (Pages 63 - 114)

To consider the report by the Director for Digital Sustainability and Resources, attached as Item 7.

8. Staff Expenses Policy (Pages 115 - 144)

To consider the report by the Director for Digital Sustainability and Resources, attached as Item 8.

9. Staff Travel Policy (Pages 145 - 188)

To consider the report by the Director for Digital Sustainability and Resources, attached as Item 9.

Part B - Not for Publication – Exempt Information Reports

No items.

Recording of this meeting

Please note that this meeting is being live streamed and a recording of the meeting will be available to view on the Council's website. This meeting will be available to view on our website for one year and will be deleted after that period. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Heather Kingston Democratic Services Officer 01903 221006 heather.kingston@adur-worthing.gov.uk	Beverley Rayner Lawyer 01903 221035 beverley.rayner@adur-worthing.gov.uk

The agenda and reports are available on the Councils website:

<https://www.adur-worthing.gov.uk/>

Duration of the Meeting: Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.